

# The Legal Secretarian

“Official publication of the Los Angeles Legal Secretaries Association”

Member of Legal Secretaries Incorporated - educating California's legal professionals - [www.lsi.org](http://www.lsi.org)

## Los Angeles Legal Secretaries Association

[www.lalsa.info](http://www.lalsa.info)

July 2019 ▪ Volume 88 ▪ No. 3

### Notice of Meeting

TOPIC: **DEPOSITIONS AND E-FILING - BEST PRACTICES!**  
DATE: **Tuesday, July 16, 2019**  
TIME: Dinner at 6:30 p.m. / Speaker at 7:15 p.m. (approximate times)  
PLACE: TAI X French Restaurant 213.484.1265  
1911 Sunset Boulevard Valet (\$3.50) and street parking available  
Los Angeles, CA 90026  
MENU: (1) *Filet of Sole Normandie (braised, in Chablis, mushrooms and cream) or*  
(2) *Pasta Monésgasque (penne pasta with tomatoes, garlic, basil and olive oil)*  
*(meal includes bread, house salad, soup, dessert, and coffee/tea)*  
PRICE: \$30.00 LALSA/LSI Members / \$35.00 Non-Members  
SPEAKER **Don Hoefnagel and Anthony Rae of First Legal**

**Don Hoefnagel** and **Anthony Rae** come with vast experience in the legal industry and were at the heart of some of the e-filing changes we have seen in the industry.

**Mr. Hoefnagel** will focus on “late night” e-filing, the differences between utilizing portals for e-filing “on behalf of” versus e-filing “direct”, and the cost differences for using these features.

**Mr. Rae** will discuss the current court reporting shortage and how First Legal is working with reporters by keeping communication channels open, attending industry events, ensuring court reporting jobs are filled, and will update us as to what will likely happen over the next few years re court reporters and deposition services overall.

*Meeting will cover:*

**FL Services overview → CA e-filing State & Fed Courts → Requirements → Q& A Session**

**Carolyn Ward**

**RESERVATIONS:**  
*(please include entrée of choice)*

626.232.0670 or 213.443.4303  
[carolineward912@yahoo.com](mailto:carolineward912@yahoo.com) or [cward@littler.com](mailto:cward@littler.com)

*\*Visitors are welcome! \*No shows will be billed for meal\*  
\*CCLS Credit available – Bring your Certificate\**

MCLE/CCLS CREDIT OFFERED: LOS ANGELES LEGAL SECRETARIES ASSOCIATION is a local association of LEGAL SECRETARIES, INC. (LSI®), an approved provider which certifies that this activity has been approved for minimum continuing legal education credit by the State Bar of California in the amount of at least 0.50 hours of which 0.00 hours will apply to the legal ethics/law practice management/prevention, detection and treatment of substance abuse and emotional distress/elimination of bias credit. This credit is available for all legal professionals, attorneys, paralegals, and secretaries.

Editor: D. Garlow

[dgarlow@crowell.com](mailto:dgarlow@crowell.com)