

LOS ANGELES LEGAL SECRETARIES ASSOCIATION

MEMBERSHIP APPLICATION

 NEW - \$45

(May 1, 2018 Through April 30, 2019)

 RENEWAL - \$40

APPLICANT INFORMATION

Name:

Birthday (MM/DD):

Phone:

E-mail:

Current address:

City:

State:

ZIP Code:

EMPLOYMENT HISTORY

Current employer:

Employer address:

How long?

City:

State:

ZIP Code:

Phone:

E-mail:

Fax:

Position:

Type of law practice:

Employment in the legal field (include positions, dates):

PREFERRED MAILING ADDRESS

 Home

OR

 Work

LEGAL SECRETARIES ASSOCIATION HISTORY

Previous membership in a legal secretaries association (include positions, dates):

LEGAL SECRETARIES INCORPORATED'S CODE OF ETHICS

If accepted as a member, I agree to be bound by the Bylaws and Standing Rules of Legal Secretaries, Incorporated, and the local association to which I hereby apply for membership, including the following code of ethics:

It shall be the duty of each member of Legal Secretaries, Incorporated to observe all laws, rules and regulations now or hereafter in effect relating to confidentiality and privileged communication, acting with loyalty, integrity, competence and diplomacy, in accordance with the highest standards of professional conduct.

(Dedicated to the Memory of Joan M. Moore, PLS, CCLS, LSI President ~ 1980-1982)

SIGNATURES

Signature of applicant:

Date:

Signature of sponsor:

Application Approved:

PAYMENT INFORMATION

Return the original completed Application with a check in the amount of **\$45.00 (New membership) or \$40.00 (Renewal membership)** payable to "Los Angeles Legal Secretaries Association" to LALSA's Membership Chair at the address below. Payment includes local dues (\$20), Legal Secretaries Incorporated (LSI) per capita tax (\$20), and an initiation fee for new members (\$5).

MARGARET TOVAR, CCLS
12412 Camilla Street
Whittier, CA 90601-3305
562.556.4790 (cell)
mtovar916@gmail.com

FOR LALSA USE ONLY:

Application Received: _____ By: _____

Approved by Executive Board: _____

Voting by General Membership: _____

Per Capita Tax sent to LSI: _____